

Office of the B.D.O. Tiswadi
INWARD No. 797
Date of Entry 5/5/2017
Section Govt
B.D.O. [Signature]
Head Clerk [Signature]



Government of Goa
Directorate of Accounts
Fazenda Building, Behind Old Secretariat, Panaji, Goa.

No. DA/Control/31-5(II)/2017-18/ 27

Dated:- ~~04-2017~~

3/5/2017

To,
The Director of Panchayats,
Government of Goa,
Panaji-Goa.

Sub:- Audit Report on the accounts of the Village Panchayat of
"St. Lawrence Agassaim" in Tiswadi Block for the year 2015-2016.

Sir,

A copy of the Audit Report on the accounts of the above Village Panchayat for the year 2015-2016 is enclosed herewith for information and necessary action at your end.

A copy of the said report is also sent to the said Panchayat through their respective Block Development Officer, for the needful.

Despite recording the observations during the last inspection report, compliance to the previous audit observations has been neglected. Rigorous efforts should be made to comply with the audit observations and compliance report should be submitted to audit without further delay.

Yours faithfully,

Dy. Director of Accounts/Insp. Cell.

Copy to:-

1. The Chief Executive Officer, North Goa Zilla Panchayats, Panaji.
2. The Block Development Officer, Tiswadi. Copy of the Audit Report of Village Panchayat mentioned above is sent herewith, in duplicate, with a request to send one copy of the report to the concerned Village Panchayat, for due compliance.
3. DDA/Inspection (HQs).

**ANNUAL AUDIT REPORT ON ACCOUNTS OF THE
VILLAGE PANCHAYAT 'ST. LAWRENCE AGASSAIM'
TISWADI BLOCK FOR THE YEAR 2015-2016**

PART-I

A) Sarpanch:-

1	Shri Jaime Antonio Afonso	01/04/2015 to 31/03/2016
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B) Secretary:-

1	Shri. BasilioPires	01/04/2015 to 20/05/2015
2	Shri JenuNaik	21/05/2015 to 02/06/2015
3	Shri. BasilioPires	03/06/2015 to 07/07/2015
4	Shri Mahesh Kuttikar	08/07/2015 to 15/02/2016
5	Shri Ashish Naik	16/02/2016 to 29/02/2016
6	Shri Mahesh Kuttikar	30/02/2016 to 31/03/2016

C. Names & designation of audit parties

Sr.no	Names of the audit parties	Designation
1	Shri. kisanGaude	Dy. D.A./Insp.
2	Shri. Deepak Velip	A.A.O.
3	Shri. Milind H. Bodke	A.C.
4	Shri. Supresh S. Naik	A.C.

c) **Date of Audit:** - 13/02/2017 to 15/02/2017

Period covered during Audit : - 01/04/2015 to 31/03/2016

PART -II-INTRODUCTORY

The audit on account of the village Panchayat 'St. Lawrence, Agassaim' in Tiswadi Block for the year 2015 - 16 was conducted from 13/02/2017 to 15/02/2017 as per the Circular No. 30/7/75/Fin(Bud) dated 21/08/1996 from Finance (Budget) Department, Based on the records furnished by the panchayat.

The Village Panchayat was sactioned the following types of Grants during the year 2015 - 16 are as under :

1	V. P. Members Salary	Rs.414000=00
2	Matching Grants	Rs. 850000=00
3	XIIIth Finance	NIL
4	XIV Fin. Comm.	Rs. 271244=00
5	GLA	NIL
6	Garbage Grants	Rs. 100000=00
7	MGNREGS Grants	Rs. 100000=00
Total		Rs. 1735244=00

PART-III-

The Village Panchayat maintaining its records in the form 1 to 11 as per the Rule 20,21(a) and 25 of the Goa Panchayat (Accounts Audit and Custody of Funds) Rules 1997, comprising particulars of Income and Expenditure for all the grants received i.e. Administrative and Development Grants.

i) Summary of Accounts

Total receipts for the year 2015-16	Rs. 26,74,329=13
Total expenditure for the year 2015-16	Rs. 25,64,588=69

Total funds available with the Panchayat as on 31/03/2016 is

1	Govt. Grants	Rs. 12,75,357=00
2	RDA Grants	Rs. 1,217=93
3	EMD	Rs. 1,32,928=00
4	Security deposit	Rs. 1,13,506=00
5	Income Tax	Rs. 73,877=00
6	Royalty	Rs. 18,443=00
7	TCS on Royalty	Rs. 69=00
7	Sales Tax	Rs. 76,125=00
8	Labour Cess	Rs. 1,246=00
9	Panchayat Funds	Rs. (-) 4,83,390.21
Closing balance as on 31/03/2016		Rs. 12,09,378.72

ii) Details of Utilised/Unutilised grants.

The statement showing details of grants as on 31/03/2016 are as follows:-

Sr. No.	Name of the Grants	Previous Balance	Grants Sanctioned 2015-16	Amount Utilized during the year	Balance as on 31/03/2016
I-Administrative /Govt.Grants					
1.	V.P. Member Salary	2,97,002=00	4,14,000=00	1,26,000=00	5,85,002=00
2.	Matching Grants	----	8,50,000=00	8,50,000=00	----
3.	XIIIth Fin. Comm.	1,05,830=00	----	1,05,830=00	----
4.	XVIIth Fin. Comm.		2,71,244=00	----	2,71,244=00
5.	Golden Jubli Grants	6,01,266=00	----	4,44,220=00	1,57,046=00
6.	G.I.A.	1,78,840=00	--	--	1,78,840=00
7.	Weaker Panchayat Grants	52,305=00	--	--	52,305=00
8.	Excess Grants	7,120=00	--	--	7,120=00
9.	Garbage Grants	24,800=00	1,00,000=00	1,01,000=00	23,800=00
Total - I		12,67,163=00	16,35,244=00	16,27,050=00	12,75,357=00
II DRDA/RDA					
1.	NREG	1,173=50	Int. 44=93	115=00	1103=43
2.	MGNERGS	----	1,00,000=00	1,00,000=00	----
TOTAL - II		1173=50	1,00,044=93	1,00,115=00	1103=43
Grand Total I & II		12,68,336=50	17,35,288=93	17,27,165=00	12,76,460=93

Note:-

- 1) Amount paid towards work of Delisting of drains in Panchayat jurisdiction was Rs.124,576/-. Actual amount paid under XIIIth Finance commission was Rs.1,05,830/- and difference of Rs. 18,746/- was utilized from Panchayat Fund.

UTILISATION CERTIFICATE

After utilizing the grants sanctioned amount, a Utilization Certificate should be furnished to the Grants Sanctioning Authority as required under G.F.R.19 in stipulated time. In case the grants are not utilized within the specific time then necessary approval of extension of time limits has to be obtained from the grants Sanctioning Authority or else the same should be refunded in the Government treasury immediately under intimation to audit.

ii) Variation between Budget Estimates and Actual

a) INCOME SIDE

Original Budget Estimates	Revised Estimates	Actual Income	Excess/Short
82,50,000=00	----	26,74,329=13	55,75,670=87

b) EXPENDITURE SIDE

Original Budget Estimates	Revised Estimates	Actual Expenditure	Excess/Short
77,38,000=00	----	25,64,588=69	51,73,411=31

On comparison Original Budget with Actual Income and Actual Expenditure, it is seen that there was a huge shortfall on Income and expenditure side. Revised Estimates are not prepared. The same may be noted and Budget may be prepared in realistic manner.

PART - IV - COMMENTS ON TRANSACTION

Section A:- Outstanding audit Para's from previous audit Report in brief.

Year	Paras B/F	Paras settled	Paras outstanding	Subject in brief
1988-89	01	-	01	Para on Auction recovery of market fee Rs.3662=50/-
1992-93	02	-	02	Para 4 (ii) Auction recovery of Rs.4105/- and mela fees of Rs. 4500/- Para 10- purchase of RCC bricks for Rs.2500/- and water tanks for Rs. 3850/- without Quotation
1993-94	01	-	01	Para-6 (ii) different amount of Rs1015/- to be recovered
1997-98	01	-	01	Para on retirement gratuity to peon
1998-99	01	-	01	Para 10- Land for building for Market complex Rs. 1,40,000/- with Dy. Collector
2002-03	03		03	para-3 purchase of stationery from 1998 to 2003 para on department work Para 12 Purchase of electrical materials i.e. Ex-post. Fact approval for excess exp from 1992-93 to 2009-10 Para 13 Department works. Regularization of expenditure from 2006-07 to 2009-10
2010-11	03	-	03	Para-08 Excess expenditure over budget. Para-09 Excess of expenditure over permissible limit. Regurgitation from the competent authority. Para 16- Production of administrative report 2010-11.
2011-12	06	-	06	Para-04 Recovery of rent from Elect. Dept. For 8years

				Para-05-recovery of License fees from Antomia F. Gonsalves Rs.2094/- (2008-09) Para-06 Recovery of excess amount for supply of electrical goods from universal electrical mapusa amounting to Rs.5450/- Para-07 excess of expenditure for purchase electrical goods. Para -08 irregular expenditure. Purchases without Quotation Para-09 Garbage collection and disposal.
2012-13	01		01	Para-11 (7) Vat 2% recovery from chat
2013-14	01	-	01	Par-8 works Vat recovery of Rs.2,670/- is activated from contractor.
2014-15	17	17	-	All 17 paras are commented and dropped in the current audit.
Total	37	17	20	

Out of 37 audit paras, awaiting compliance right from 1988-89, the Panchayat was able to settle only 17 paras leaving thereby 20 para outstanding as on 31/03/2016. The B.D.O's E.O.V.P's and E.O.R.E'S attention is invited to see that all the above outstanding para's are settled at the earliest.

Progress made in this connection will be reviewed during the next audit.

B. Current Audit

1. CASH BOOK – The Cash book for the period from 01/04/2015 to 31/03/2016 is checked during the course of audit. The closing balance as per the cash book is Rs.12,06,988=72. Actual closing balance works out to Rs.12,09,378=72 as Rs.2390/- short amount pertaining to audit 2015-16 is not accounted.

The details of the closing balance are as follows:-

1	Syndicate Bank A/c no.72082200059522	Rs. 1164770.85	
	Less: Amount deposited but not accounted in cash book.	Rs. 4700.00	
	Less: Cheque paid but not realized	Rs. 8000	
	Add: Cheque excess paid to party vide vr. No. 58 & 59	Rs. 200	Rs. 1152270.85
2	Syndicate Bank A/c no.72082200048137		Rs. 45605.73
3	Syndicate Bank A/c no. 72082200059522		Rs. 1103.43
4	Dena Bank A/c no.021610001783		Rs. 1.00
5	SBI A/c no. 30646462107		Rs. 5202.10

6	Syndicate Bank A/c no. 7208220006602	Rs. 2720.34
8	Cash in Hand	Rs. 2475.27
Closing balance as on 31/03/2016		Rs. 1209378.72

After verification the above bank closing balance as per the cash book is found to be tallied with the closing balance as per the bank pass book as on 31/03/2016.

B. MAJOR – IRREGULARITIES

i) Nil.

OTHER – IRREGULARITIES

- i) Bank reconciliation statement is not prepared and recorded in the cash book at the end of cash month.

2. RDA ACCOUNT

RDA/NREG (Syndicate bank A/c No. 720822005922)

The following is the statement showing the position of RDA MGNREGA account for the period from 1/4/2015 to 31/3/2016.

Opening balance	Rs. 1,173=50
Add: Grants received	Rs.00=00
Add: Interest accrued	Rs.44=93Rs.115=00
Less: Expenditure incurred	
Closing balance as on 31/03/2016	Rs. 1,103=43

The Scrutiny of RDA account is limited to the arrival of closing balance figure only. The Audit of RDA account is being carried out by the office of District Rural Development Agency, panaji.

3. Property and Asset Register (Form -6)

Property and Assets register is maintained but not found in order. All immovable Assets should be shown, the movable Assets should be shown in the register. All items should be shown category wise. Item like Tapes, Glass, Flask, Book, Clock, Table Cloths etc should be shown separately in the Consumable register. At the end of the year, all items in the register should be physically verified and physical verification certificate accordingly should be recorded in the register. This Certificate should be signed by the Village Panchayat separately. The register is required to be reviewed and shown to the next audit.

4. TAXES

The statement showing the detailed position of Arrears demand, current demand, total demand, collection of taxes and the balance of taxes period from 01/04/2015 to 31/03/2016 are as follows:

Sr. No	Nature of Taxes	Arrears Demand	Current Demand	Total Demand	Collection	Balance
1.	House Tax	784450=00	424755=00	1209205=50	303155=00	906050=50
2.	Light Tax	39201=00	15825=00	55026=00	15205=00	39821=00
3.	Prof. Tax	328574=00	133804=00	462378=00	38225=00	424153=00
4.	Dog Tax	582=00	---	582=00	---	582=00
5.	Hoarding Tax	136892=00	40684=00	177576=00	10822=00	166754=00
6.	Cart Tax	547=00	---	547=00	---	547=00
7.	Cycle Tax	40565=00	---	40565=00	---	40565=00
8.	Entertainment Tax	925=00	---	925=00	---	925=00
9.	Commercial Tax	---	1100=00	1100=00	1100=00	---
TOTAL		1331736=50	616168=00	1947904=50	368507=00	1579397=50

The Village Panchayat "St. Lawrence Agassaim" has collected an amount of Rs.3,68,507/- (Rupees three lakhs sixty eight thousand five hundred seven Only.) towards the various taxes during the year 2015-16. The tax collection is only 18.91% out of total demand. The position of the Panchayat in respect of collection of taxes is not satisfactory. It shows the failure of Panchayat body to perform their duty assigned to them. Rigorous efforts should be made to collect/recover outstanding dues as per sub section "3" of section 154 of G.P.R.A. 1774. As a Panchayat is empowered to issue notices to the defaulters of taxes & revenue arrears and levy 10% penalty on outstanding arrears recoverable under sub section 4.

Action taken to recover the huge outstanding arrears may be intimated to audit.

5. RENT

The village Panchayat "St. Lawrence Agassaim" has leased out (1) one of its premises on rental basis to Electricity Department at the rate of Rs.188/- per month. But, panchayat has failed to recover the amount from October 2004 to 31.03.2016 during the year 2015-2016. The statement showing the details of rent are as follows:

Sr. No.	Name of the Premise	Arrears Demand	Current Demand	Total Demand	Collection	Balance
1.	Electricity Department	23,688=00	2256=00	25944=00	---	25944=00
TOTAL		23,688=00	2256=00	25944=00	---	25944=00

The Village Panchayat should take necessary action to recover the amount of arrears of the rent pending for more than 12 years, by sending demand notices to the defaulter with penalty with an intimation to audit.

6. CONSTRUCTION ACTIVITIES

(A) Construction License

The Sarpanch of Village Panchayat "St. Lawrence Agassaim" has certified vide certificate No. VP/SLA/2016-2017/2071 dated 07/02/2017, that the Panchayat had issued 15

nos. of construction licenses/repairs fees for the year 2015-2016 and collected Rs.82,281/- (Rupees Eighty two thousand two hundred eighty one only)

(B) Illegal construction cases

The Sarpanch of Village Panchayat "St. Lawrence Agassaim" has certified vide certificate No. VP/SLA/2016-2017/2072 dated 07/02/2017, that 04nos. of illegal construction cases has been detected within the Panchayat jurisdiction during the year 2015-2016. The details of the illegal construction cases are as given below:-

Nos. of illegal construction cases pending as on 01.04.2015.....	27Nos.
Nos. of illegal construction cases detected during 2015-16.....	04Nos.
Nos. of illegal construction cases settled during 2015-16.....	25Nos.
Nos. of illegal construction cases pending up to 31.03.2016.....	06Nos.

Efforts are required to be made for expeditious disposal of cases and revenue realized on concluding of cases should be intimated to audit. Necessary action should be initiated to dispose off the illegal constructions so as to create deterrent on such issues, whereby the cases of illegal construction would be stalled.

7. Auction

Market fees:

The Village Panchayat "St. Lawrence Agassaim" had invited sealed quotation for collection of Market Fees/SOPO from Melas/fairs and Festival for the period for the period from 01/04/2016 to 31/03/2017 within its jurisdiction. In response to above amount of Rs. 70,000/- quoted by Shri. Anthony Fernandes, was found to be highest which was accepted by Panchayat. The total amount of Rs.70,000/- was collected, vide Receipt Book no.23/15 dated 31/03/2016 from party.

A necessary agreement has been executed by the Panchayat.

Similarly, V.P. also invited sealed quotation for collection and Disposal of Garbage in the jurisdiction of Village Panchayat "St. Lawrence Agassaim". In response to above, 4(four) parties have submitted their quotes. The quotation for collection and disposable of Garbage submitted by Shri. NacimentoD'silva, for an amount of Rs.8000/- per month was accepted by the Panchayat. The Village Panchayat will pay Rs.8000/- per month to Shri. NacimentoD'silva.

Works

The V.P. "St. Lawrence Agassaim" has undertaken and paid for total two (2) works during the year 2015-2016 as per works statement made available to audit. The relevant work files were randomly checked and following observations/points made which is to be complied by the Panchayat.

- 1) The Excess/Saving statement is not prepared and placed in the file along with final bill.
- 2) The work for Development of open space near holy cross Chapal and Our Lady of Fatima Chapal at Mercuimagassiam in Village Panchayat "St. Lawrence Agassaim", the LabourCess @ 1% on total value of work done is amounting to Rs.4,442/- not

deducted and paid to Goa Labour Society & welfare board. Compliance and action taken in this regard may be intimated to audit.

- 3) The work order should be issued in prescribed form by incorporating therein the estimated cost, tendered amount percentage rate quoted above/below and period allowed to complete the work. Also stipulated date of commencement and completion of work should be worked out and entered bottom left side of the work order. This will help to find left out the delays in starting and completing the work and working of fines etc.
- 4) The Statutory deduction such as Income Tax, Sales Tax(VAT) Royalty and Labour recovered from the contractor's bill may be remitted to Government Treasury time to time.
- 5) M.B.'s are not made available for verification.

9. RESERVE FUND FOR STAFF RETIREMENT BENEFIT:

The Goa Panchayat Raj (Application of Panchayat or Zilla Panchayat funds coordination & Limitation) Rules 2006 which came into force vide Notification No.34/DP/PAN/2P/2006 dated. 03/11/2006 and as per Rule 4 of Goa Panchayat Raj Rules 2006, every Panchayat shall reserve 2.5% of their income as reserve fund for contributory provident fund, Pensionary benefits etc to the staff working in the Village Panchayats. However it seen that no such funds have been created nor any efforts have been made to implement the above scheme. Failure to create reserve fund is against the provision of the Panchayat Raj Act. Action taken in the matter may be intimated to audit.

10. VIOLATION OF STATUTORY PROVISION TOWARDS PROVIDENT FUND

BENEFITS: As per para 5 of order No.35/OP/PAN/EMP/2000 dated. 06/03/2003 published in the official Gazette Govt. of Goa, it is stated that permanent employees provident fund. The amendment of the said order was published in the official Gazette Govt. of Goa under No.35/DP/PAN/EMP/2006 dated. 25/01/2007 under the title Goa Panchayat (staffing pattern, scale of Pay & mode of recruitment of staff of Panchayats first Amendment) order, 2006 clause 5 stated that permanent employee of the Panchayat shall be entitled for EPF, Gratuity, Pensionary benefits etc. Also the circular No.19/31/DP/PAN/STAFF/PAN/05/3947 dated 18/11/2005 and No.19/31/DP/STAFF/09/3937 dated. 21/10/2009 issued guidelines about implementation of Provident Fund, Gratuity, Pensionary Benefits etc. to the permanent staff of the Panchayats. However, it was noticed that except Village Panchayat Secretary, no recoveries or provisions towards provident fund and benefits have been made applicable to other regular staff of the Panchayats. Non recovery of provident fund from the monthly salaries of the regular staff amounts to violation of Employees Provident Fund regulations.

Appropriate action may be taken & result may be intimated to audit.

11. FINANCIAL POSITION OF THE PANCHAYAT DURING THE YEAR 2015-16:-

The Panchayat is having negative balance of Rs. (-)4,83,390.21 as its own funds as on 31/03/2016. This shows that the financial position of the Panchayat is unsatisfactory during the year. However Panchayat should take sincere efforts to recover the outstanding amount of arrears of Taxes/Rents in order to further strengthen the financial position of the Panchayat.

12. ANNUAL ACTION PLAN

As per the section 238 of the Act each Panchayat shall prepare every year a development plan and submit to the Zilla Panchayat before such date and in such a form as may be prescribed for inclusion of the same in district plan for onward submission to District and Planning Committee constituted under section 239 of the Act.

13. FUNCTION OF GRAM SABHA:-

- a. The village Panchayat should constitute two supervisory committees as per the section 6(2) of the Goa Panchayat Raj Act/Rules to supervise the Panchayat works, schemes and other activities. The supervisory Committee shall submit their report to the Panchayat and also place the copy of the report in Gram Sabha Meeting for an appropriate decision.
- b. As per the section 6(8) of the Act *ibid*, the Panchayat should constitute two or more ward development committees for keep proper on development activities of wards.
- c. As per the section 6(3) of the Act *ibid*, the Govt. should constitute vigilance committee to oversee the different works/ schemes and other activities of the Panchayat.

14. GENERAL

Inspections

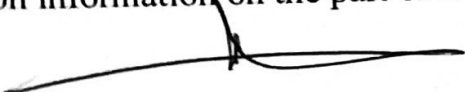
As per the system in vogue, the Block Development Officer (B.D.O.) should conduct 3 (three) inspections and the extension officer village Panchayat (E.O.V.P.) 5 (five) inspection of the village Panchayat every year. However, it is reported by the Village Panchayat "**St. Lawrence Agassaim**" that only 1 inspection was carried out by the E.O.V.P. till date. It is strange to note that the mandatory inspections are avoided by the respective B.D.O.'s & E.O.V.P.'s. Non compliance of the above requirement may be clarified and make sure that the prescribed number of inspections are carried out at regular intervals in order to have control over the Panchayat Administration as well as to stop the major irregularities which was observed during the current audit.

The B.D.O. should also ensure to take appropriate action on following points

- i. Salary of the village Panchayat should be debited to the Panchayats fund accounts as per the provisions of the Goa Panchayat Act.
- ii. The village Panchayat secretary should be directed maintain the personal cash register as per the Circular No.ACB/Vigilance/404/1066 dat.22/03/2010 from Vigilance Department.
- iii. As per the Section 5(i) and (ii) of the Panchayat Act, there shall be minimum 4 (Four) each ordinary and special Gram Sabha Meetings of the Panchayat during year.
- iv. That the V.P. Secretary should furnish the security/surety bond as he handles the cash of Panchayat.
- v. That the cash in hand should not be over and above the permissible ceiling. It is seen that the huge amount is kept as cash in hand in various occasions which can lead to be misused. The present practice of utilizing money from cash in hand is highly objectionable.

DISCLAIMER

The inspection report has been prepared on the basis of information furnished and made available by the Village Panchayat "St. Lawrence Agassaim". The office of the Directorate of Accounts disclaims responsibility for any misappropriation and/or non information on the part of auditee.


**Dy. Director of Accounts/Inps. Cell
Directorate of Accounts,
Panaji-Goa**

Form No. 10

(See Rule 21(a) and 25 of THE GOA PANCHAYAT (ACCOUNT, AUDIT AND CUSTODY OF FUND) RULES 1997

**ANNUAL ACCOUNT OF INCOME AND EXPENDITURE
OF ST. LOURENCE AGASTI PANCHAYAT FOR THE YEAR 2015-2016.....**

Particulars of Income		Amount	Particulars of Expenditure		Amount
Income			Expenditure		
Budget Head			Budget Head		
1) Closing of the last year		1099638=28	1) Administration		1324824=00
2) Grants from Government			2) Sanitation Public Health and Family Welfare.		124525=00
i) Special			3) Public Works		833667=00
① Member Salary Grant		414000=00	4) Planning and Development		—
② Garbage Grant		100000=00	5) Social Welfare		17800=00
i) General			6) Education and Culture		10530=00
③ Milk SCS Grant		100000=00	7) Rural Housing		—
④ Housing Grant		85000=00	8) Drinking water		—
⑤ Training Comm. Grant		271244=00	9) Poverty alleviation Programs		—
ii) Other Grants			10) Libraries		—
i) Local Authorities		—	11) Rural Sanitation		—
ii) Private		—	12) Construction and maintenance of slaughter house and cattle pounds		—
4) Proceeds of taxes fees etc under Sec. 153 of the Act.		664207=00	13) Miscellaneous		253242=69
① TAXES - 368507=00			Expenditure Total		2564588=69
② FEES - 295700=00			Closing Balance		1209378=72
5) Proceed of other loans etc.		—	Grand Total		3773967=41
6) Sales Proceeds.		2400=00			
7) Extraordinary		272478=13			
Total Receipts		2674329=13			
Grand Total		3773967=41			

N.B. Details of Receipts and Expenditure of the items may be given separately.

Afonso

Sarpanch
Sarpanch



Secretary
SECRETARY (P. T. O.)

DETAIL OF THE BALANCE

1. Cash in Syndicate Bank A/c No. 72082200006296
2. Cash in Syndicate Bank A/c No. 72082200048137
3. Cash in Syndicate Bank A/c No. 72082200059522
4. Cash in Dena Bank A/c No. 021610001783
5. Cash in State Bank of India A/c No. 30646462107
6. Cash in Syndicate Bank A/c No. 72082200086602
7. Cash in hand 85.27 + 2390 = 00

Rs. 1152270 =
 Rs. 45605 =
 Rs. 1103 =
 Rs. 1 =
 Rs. 5202 =
 Rs. 2720 =
 Rs. 2475 =

Total Rs. 12,09,378 = 72

DETAILS OF FUNDS

1. Govt. Grants
2. R.D.A. Grants
3. E.M.D.
4. Security
5. Income Tax
6. Royalty
7. T. on Royalty
8. Any other / Sales Tax
9. Labour Cell
10. Panchayat Fund

Rs. 1275357200
 Rs. 1217 =
 Rs. 132928 =
 Rs. 113506 =
 Rs. 73877 =
 Rs. 18443 =
 Rs. 69 =
 Rs. 76125 =
 Rs. 1246 =
 Rs. (-) 483390 =

Total Rs. 12,09,378 = 72

Certified that the closing balance as shown in the account has been compared with that shown in the Cash Book, Bank Book and found to be correct.

M. Anso
Sarpanch



[Signature]
SECRETARY
ST. LAWRENCE
ASSAM

The difference of Rs.
 Book is due to be the reason that:

Difference if any

Between the Pass book and Cash

CERTIFICATE

I have examined the foregoing accounts and I have obtained all the information and explanation that I required and subject to the observation in the separate Audit Report/Note. I certify as a result of my audit, that in my opinion, these accounts were properly drawn up so as to exhibit a true and fair view of the State of Affairs of the Panchayat according to the best my information and explanations given to me and as shown by the books of the Panchayats.

Deputy Director of Accounts/Insp.
 Government of Goa.

Particulars of Income		Amount	Particulars of Income		Amount
<u>Balance of the Last year</u>		1099638=28	<u>5) Proceed of other Loan etc.</u>		0.00
<u>2) Grants from Government</u>			6) Sale Proceeds		2400 00
i) <u>Special Grants</u>		1735244=00	<u>7) Extraordinary Receipts</u>		25626 23
member salary grants		1735244=00 414 000 200	Bank Interest		14513 00
			Fine		12514 00
			Income Tax		1500 00
			Pent on Prof. Tax		5982 00
			E.M.D.		48364 90
ii) General			Bank int. On Govt. Grants		42886 00
Garbage Grants		100000=00	Security Deposit		1246 00
MGNERGS Grants		100000=00	Labouress		28410 00
Matching Grants		850000=00	VAT/Sales Tax		26 00
XIVth Fin. Comm. Grants		271244=00	TCS on Royalty		1280 00
		1321244=00	Royalty		87100 00
			Popular Contribution		272478=13
<u>3) Other Grants</u>		0.00			
i) Local Authorities		0.00			
ii) Private		0.00			
<u>4) Proceeds of taxes fees etc.</u>		664207=00			
<u>under Sec. 153 of the Act.</u>					
House Tax		303155=00			
Light Tax		15205=00			
Prof. Tax		38225=00			
Commercial Tax		1100=00			
Hoarding Tax		10822=00			
		368507=00			
<u>Fees</u>					
Const. Lic. Fees / Repairs		82281=00			
Trade Licence fee		1400=00			
R.B.D.		3505=00			
Market Fee		70000=00			
Certificate Fees		67030=00			
NOC		21350=00			
Processing Fees (RTI Act)		405=00			
Transfer fee		42400=00			
Certify copies Fees (RTI)		1531=00			
correction fee		5350=00			
RTI		30=00			
Non Availability Fee		150=00			
Search Fee		268=00			
		295700=00			
		2399451=00	TOTAL RECEIPT		2674329
			OPENING BALANCE		1099638
			GRAND TOTAL		3773967

M. Anso

Sarpanch



Chavaly

SECRETARY

Expenditure of Village Panchayat Agassaim for the year 2015-2016

Particulars of Expenditure	Amount	Particulars of Expenditure	Amount
Closing of the Current Year			833667-00
Budget Head		3) Public Works	
		On/Off street light	7800=00
		Cutting of road side bushes	21500 00
		Electrical Goods	232571-00
		Desilting of drains	124576 00
		Dev. Of open space & our lady of fatima chapel	444220=00
1) Administration	1324824=00		833667=00
Salary to Clerk	100000=00	4) Planning and Development	
Member Salary	126000=00		
sweeper Salary	43500=00	5) Social welfare	17800=00
Staff Salary	874919=00	1) V.P. Dole	3600 00
D.A to Staff	7044=00	2) Balwadi Rent	14200=00
Computer Repair	13350=00	6) Education & Culture	10530=00
Bonus to staff	13816=00	1) Newspaper bill	6120=00
Stationery	12623=00	2) Advertisement	4410=00
Printed Stationery	23890=00	7) Rural Housing	
Light Bill	17485=00	8) Drinking water	
Postage	628=00	9) Poverty alleviation Prog.	
Telephone Bill	4250=00	10) Libraries	
Refreshment	22599=00	11) Rural Sanitation	
Xerox/Typing	20057=00	12) Construction and maintainance of slaughter house & cattle pounds	
Office Maintainance others (Adm)	4445=00		
rrrears to Staff	4178=00	12) Miscellaneous	253242=69
ravelling Allowances	20340=00	Transportation Charges	4500=00
	15700=00	Payment of Income Tax	2741=00
	1324824=00	others (MISC)	12139=00
Sanitation Public Health And Family Welfare	124525=00	Refund of Tender forms	1200=00
Disposal of Garbage	101000=00	Refund E.M.D	60146=00
Disposal of Deed Stray Animal	11050=00	Refund of amt. To bank	40961 89
cleaning of Village Area/School	9975=00	Refund Security Dep.	29905=00
planting of coconut tree	2500=00	Bank Commission	1280=80
	124525=00	Refund of MGNREGS	100000=00
		Refund of Excess payment	369=00
		Total expenditure	2564588 69
		Closing Balance	1209378 72
		Grand Total	3773967 41

Afonso
Sarpanch
Agassaim - Goa



Qualy
SECRETARY
P. ST. LAWRENCE
AGASSAIM